

Board of Road Commissioners Meeting  
County Services Building  
August 23, 2023

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, August 23, 2023.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Spitler, Koch.

Staff present: Timmer, Griffin, Holmes, Terryn, Curtis.

Visitors: Dave Leonard, Colfax Township Supervisor; Lynne Cavazos, Pentwater Township Supervisor; Lee Hyslop, Crystal Township Supervisor; Roger Schmidt, Grant Township Supervisor; Tracy Blamer, Ferry Township Deputy Supervisor; Tim Beggs, Oceana County Commissioner Liaison; Garry McKeen, Parks and Recreation Commission; Bryan Broderick, Weare Township resident; and Kyle Oomen, Crystal Township resident.

**TOTAL: 9 visitors**

## **AGENDA**

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. 2023 Transportation Asset Management Plan
2. Marshville Dam Bid Results

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Koch – yes; Myers – yes.

Motion carried.

## **CITIZEN'S PARTICIPATION**

Bryan Broderick commented that Weare Township is forming a “Road Task Force” and looking forward to working with the Road Commission.

Kyle Oomen stated that two (2) chains have been placed across the road on Minke Road (East).

Lynne Cavazos thanked Mark Timmer for working with Pentwater Township on the Longbridge fishing platform.

Lee Hyslop thanked Mark Timmer for always taking care of the concerns that he has spoken to Mark about with Crystal Township.

Garry McKeen spoke briefly about the bids that Parks and Recreation Commission received for the Marshville Dam project. All three (3) bids came in over the budgeted cost and will be looking at ways to possibly meet the budget.

## **APPROVAL OF MINUTES**

Motion by Forbes and supported by Spitler to approve the Minutes of the August 9, 2023 Regular Board Meeting.

Roll call vote: Forbes– yes; Spitler – yes; Gowell – yes; Koch – yes; Myers – yes.  
Motion carried.

### **APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Koch to approve the following Vouchers as presented.

Voucher No. 72313 (Accounts Payable)	\$ 996,021.38
Voucher No. 72314 (Payroll)	<u>\$ 101,336.48</u>
	\$1,097,357.86

Roll call vote: Gowell – yes; Koch – yes; Forbes – yes; Spitler – yes; Myers – yes.  
Motion carried.

The Road Commission Staff and Managing Director have been diligently working on the Transportation Asset Management Plan that is Due October 1, 2023. Every Road Agency having 100 or more certified roads is required to develop an asset management plan for their road, bridge, culvert, and traffic signal assets. Mark Timmer went through the Transportation Asset Management Plan with the Board Members and briefly explained and summarized the plan.

### **RESOLUTION NO. 1 – OCEANA COUNTY ROAD COMMISSION – CERTIFICATION OF TRANSPORTATION ASSET MANAGEMENT PLAN**

Motion by Forbes and supported by Spitler to adopt the Oceana County Road Commission 2023 Transportation Asset Management Plan and have Managing Director Mark Timmer and Board Chairman William Myers sign the necessary documents.

Roll call vote: Forbes – yes; Spitler – yes; Gowell – yes; Koch – yes; Myers – yes.  
Motion carried.

Managing Director Mark Timmer spoke briefly about the bid results for the Marshville Dam project. The bid was advertised for three (3) weeks including the plans and bid specifications listed on the Oceana County Road Commission website. Unfortunately there was only one (1) bid received and the estimate came in way over the budgeted engineering estimate. Board Members were given a letter that was received from Robert Lothschutz, P.E. with Scott Civil Engineering recommending the one (1) bid received be rejected.

## **RESOLUTION NO. 2 – MARSHVILLE DAM BID RESULTS**

Motion by Forbes and supported by Koch to reject the one (1) bid received from Miller LS Bridge for \$356,171.41.

Roll call vote: Forbes – yes; Koch – yes; Gowell – yes; Spitler – yes; Myers – yes.

Motion carried.

## **STAFF REPORTS**

The State patched various roads with the hot box, and have cleaned out drains.

The M-20 crew mowed in county, patched various roads with the hot box, did repairs on gravel roads, tree cleanup, finished the 2<sup>nd</sup> round of brining, and chip sealed in Newaygo County (this project will be completed today 8-23-2023).

The Hart crew mowed in county as well as county parks, patched various roads with the hot box, did repairs on gravel roads, tree cleanup, finished the 2<sup>nd</sup> round of brining, and fog sealed.

Traffic Services worked on asset management, Miss Digs, Road Soft, permits, sign repairs, street name signs, supervised the sign crew, have set up closures and detours, and completed the 2023 Transportation Asset Management Plan (Mark Timmer recognized the Road Commission's Engineering Tech Austin Cribley for his tremendous work done on the Asset Management Plan).

Mark Timmer reviewed bills and finances with Finance/HR Director and Clerk, met with township officials, Rieth Riley wedged 48<sup>th</sup> Avenue North of Webster in Claybanks Township and Fillmore Road West of 144<sup>th</sup> Avenue in Elbridge Township (the Road Commission did the shoulder work on both). Mark had meetings with Golden Township, DNR, Senator Bumstead (regarding Lighthouse Drive), Pentwater Township (regarding Fisherman's Landing), WMSRDC (regarding NOAA grants), and also attended the County Road Association (CRA) Paul Bunyan Meeting.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:47 AM.

Respectfully submitted,

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**LORI L. HOLMES**  
**Finance/HR Director**

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**WILLIAM MYERS**  
**Chairman**

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**SEPTEMBER 13, 2023**

**DATE**